



# Cabell County Career Technology Center

1035 Norway Ave  
Huntington, WV 25705  
304-528-5108

## EXCITING NEWS

New and exciting interest courses being offered in the evening,  
Beginning January 2015

**Quilting**



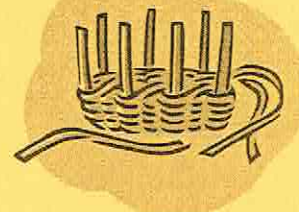
**Apps for IPAD & other devices**



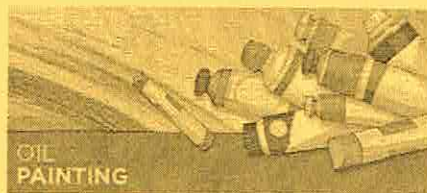
**Guitar**



**Basket Weaving**



**Sign Language**



**Telecommunications**

Call to  
**SIGN UP NOW**  
304-528-5108

See reverse side for a description of all courses offered at CCCTC.

CCCTC is committed to the policy that all persons shall have equal access to its programs, facilities, and services.

### **LPN (Adult Only)**

Licensed practical nurses (LPNs) provide basic nursing care. They work under the direction of registered nurses and doctors. Licensed practical nurses work in many settings, including nursing homes and extended care facilities, hospitals, physicians' offices, and private homes. (day-time program)

### **Automotive Technology Specialization (Adult only)**

The Automotive Technology concentration focuses on careers that will build a knowledge base and technical skills in all aspects of the automotive industry. Students will have the opportunity to acquire hours towards certification and be exposed to skills to develop positive work ethics. (evening program) Applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Electromechanical Technology (Adult only)**

Components of the Electromechanical Technology program include theory, hands-on skills, and applications that qualify the student for entry-level employment in their certification level. Units of study include: Fundamentals of Electricity, Industrial and Commercial Wiring, National Electric Code, Residential Wiring. Applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

Electromechanical Technology I- Students who have no previous electrical training must take both Electromechanical I and II for certification.

Electromechanical Technology II- Students who have previously completed an electrical training program or possess a journeyman's license can opt to only take Electromechanical II. (evening program)

### **HVAC Technician Advanced (Adult only)**

The HVAC Technician Advanced concentration focuses on careers that will build a knowledge base and technical skills in HVAC with emphasis on heating systems, air conditioning applications, basic control circuits, and commercial air conditioning. Students will have the opportunity to earn NCCER certification for each skill set mastered and be exposed to skills to develop positive work ethics. (evening program) Applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Medical Office (Adult only)**

The Medical Office concentration is designed to develop student understanding and skills in such areas as the elements of medical office management knowledge and skills necessary in the business and marketing field. Successful completion of this concentration may lead to a Medical Administrative Assistant Certification (CMAA) from National Health Career Association. (day-time program) Applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **HVAC Technician (Adult and High School)**

The HVAC Technician concentration focuses on careers that will build a knowledge base and technical skills in all aspects of the Heating, Ventilation, and Air Conditioning industry. Students will have the opportunity to earn NCCER certification for each skill set mastered and be exposed to skills to develop positive work ethics. (day-time program) If space is available, high school students are permitted into the program. Applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Interior Design (Adult and High School)**

The Interior Design program is a cooperative effort between Mountwest Community and Technical College and the Cabell County Career Technology Center. Students will take their interior design technical training at the Career Technology Center and general/business education courses at MCTC. (Hours required for A.A.S. graduation is 65-68 hours) (day-time program) If space is available, high school students are permitted into the program.

### **Information Management (High School only)**

The Information Management concentration focuses on careers that produce images through hands-on activities and experiences which will include: operating a digital camera, using imaging software, using drawing software, creating simple animations and manipulating video images. Students will incorporate journalistic principles in design and layout of print and Web publications including integration of text and graphics and use of sophisticated hardware and software to develop and create quality materials for business-related tasks. Students will analyze the information and the audience and combine appropriate text, graphics and design to communicate the desired message effectively.

### **Building Technologies Academy (High School only)**

The Building Technologies Academy is a three year academy in which students take an introduction course their first year that introduces them into the building trades. The students also receive their OSHA 10 Hour Safety Card in this course. Once they complete the introduction course, the student chooses a specific trade to study further. Their choices are carpentry, HVAC, and electricity. Students involved with this academy get to participate in the construction of our Habitat for Humanity house. Once students complete this academy, they should become NCCER certified. (National Construction Career Education and Research)

### **Collision Repair Technology (High School and Adults)**

The Collision Repair Technology concentration focuses on careers that will build a knowledge base and technical skills in all aspects of the Collision Repair industry. Students will have the opportunity to acquire hours towards NATEF certification and be exposed to skills to develop positive work ethics. If space is available, adult students are permitted into the program. Adult applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Automotive Technology (High School and Adult)**

The Automotive Technology concentration focuses on careers that will build a knowledge base and technical skills in all aspects of the automotive industry. Students will have the opportunity to acquire hours towards certification and be exposed to skills to develop positive work ethics. Skills include: basic engine concepts, brakes, suspension and steering diagnosis. If space is available, adult students are permitted into the program. Adult applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Carpentry (High School and Adult)**

The Carpentry concentration focuses on careers that will build a knowledge base and technical skills in all aspects of the carpentry industry. Learners will be exposed to a broad range of construction careers and foundation knowledge including basic safety; plan reading; use of tools and equipment; basic rigging; and how to employ positive work ethics in their careers. Students will have the opportunity to earn NCCER certification for each skill set mastered. If space is available, adult students are permitted into the program. Adult applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Electrical Technician (High School and Adult)**

The Electrical Technician concentration focuses on careers that will build a knowledge base and technical skills in all aspects of the Electrical Trades industry. Students will have the opportunity to earn NCCER certification for each skill set mastered and be exposed to skills to develop positive work ethics. If space is available, adult students are permitted into the program. Adult applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Graphic Design (High School and Adult)**

The Graphic Design concentration focuses on careers in a number of occupations requiring creative design such as web page designer, layout artists, logo designer, flash designer, illustrator, photoshop artist, and a multimedia designer. If space is available, adult students are permitted into the program. Adult applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Welding (High School and Adult)**

The Welding concentration focuses on careers that will build a knowledge base and technical skills in all aspects of the Welding Industry. Students will have the opportunity to earn both NCCER certification and the WV Welding Certification for each skill set mastered and be exposed to skills to develop positive work ethics. If space is available, adult students are permitted into the program. Adult applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Machine Tool Technology (High School and Adult)**

The Machine Tool Technology concentration focuses on careers that will build a knowledge base and technical skills in all aspects of the Machine Tool Technology industry. Students will have the opportunity to earn NIMS certifications that are applicable to the trade. Units of study include: lathe operations, milling operations, and CNC machining operations. If space is available, adult students are permitted into the program. Adult applicants must take the TABE exam and score at 9<sup>th</sup> grade level or above.

### **Law and Public Safety Academy (High School only)**

The Law and Public Safety Academy is a 2 year academy where students learn about policies and procedures concerning law enforcement. The Law and Public Safety concentration focuses on methods used by public safety leaders to protect a democratic society. The history and organization of the criminal justice system and issues relating to the administration and practice of law and public safety in a culturally diverse society are explored. Specific skills the students demonstrate are crime scene investigation, evidence collection, report writing, arrest and search procedures, motor vehicle stops and accidents, and crime response. Students in this program also take a forensic science course where they learn to analyze DNA, glass fragments, bullets, etc. These students are co-horted, meaning that they take science, math, and their career class together as a group, creating a family like atmosphere for the students and teachers. The teachers also collaborate on assignments and projects.

### **Adult Basic Education**

Adults receive assistance in basic academics to take the TASC exam.

### **English as a Second Language**

Adults receive assistance in learning and understanding the English language.